

Preparing your proceedings paper

As you may already know, Springer has developed a very innovative publishing approach which entails making your work available in as many parallel formats as possible (printed copy, eBook, epub for iPad, Kindle edition etc.). This is also reflected in the preparation of the manuscript and means that all files you submit will be converted and re-formatted according to the Springer branded style. For this reason it is no longer necessary for you to spend valuable time on putting the final touches to the manuscript.

The following applies to the IFMBE Proceedings:

- Recommended paper range = 2000-3000 words.
- Each paper must be submitted with an abstract, keywords and a conflict of interest declaration.
- Citations should be numbered
- Basic Reference Style (see attachment) will be implemented by Springer
- Figures should be saved as TIFF with a minimum resolution of 600 dpi.
- [Reference Style \(pdf, 75 kB\)](#)

Compliance with Ethical Requirements

All authors must comply to Springer's ethical policies and include statements in their manuscripts declaring whether there are any conflicts of interest with their paper. Papers will not be published without these statements.

Read Springer's Ethics Policies here:

- [Publishing Ethics](#)

Permissions

If excerpts from copyrighted works (including websites) such as illustrations, tables, animations, or text quotations are included in your manuscript, please obtain permission from the copyright holder (usually the original publisher). Even if not the copyright holder, the original publisher can usually assist you. You should ask for permission for your original publication as well as for all revisions or versions, future editions, in any medium, such as in its electronic form (offline, online), all sublicensing, and for all translations into any foreign language throughout the world. In many cases, copyright is held by another Scientific, Technical, Medical (STM) publisher. Many such publishers have come to standard agreements among themselves in terms of how many figures or text excerpts may be re-used and any conditions of re-use. These principles are designed to encourage publishers to permit the use of limited amounts of material in other published works without charge, and with a minimum amount of administration. The most recent version of the Permission Guidelines as well as contact information for the participating STM publishers can be found at the STM Association website.

Some publishers, such as Springer, have entrusted the Copyright Clearance Center to manage the copyright permission procedure on their behalf. Please contact RightsLink for further information.

Please comply with the instructions stipulated in the Springer book authors and editors manuscript guidelines concerning acknowledgements or credit lines within your manuscript (e.g., reference to the copyright holder in captions). See link below for instructions on Submitting Permissions to Springer.

Please be aware that some publishers do not always grant right of reproduction for free. Springer will not be able to refund any costs that may have been incurred in receiving these permissions. As an alternative, material from other sources should be used.

Color Figures

Figures containing colours are reproduced in all electronic media and online documents. In the printed books the figures are displayed in grey scales.

Proceedings and Other Multiauthor Volumes - Using Office 2007 Word

As you may already know, Springer has developed a very innovative publishing approach which entails making your work available in as many parallel formats as possible (printed copy, eBook, epub for iPad, Kindle edition etc.). This is also reflected in the preparation of the manuscript and means that all files you submit will be converted and re-formatted according to the Springer branded style. For this reason it is no longer necessary for you to spend valuable time on putting the final touches to the manuscript.

However, we do provide a template ("splnproc1110.dotm"). Please read the explanatory typing instructions "SPLNPROC Word 2007-2010 Technical Instructions.pdf" contained in the ZIP archive carefully.

- [Please download splnproc1110.zip](#)

Proceedings and Other Multiauthor Volumes - Using LaTeX2e

We want to add hyperlinks to your manuscript in the online version, so we recommend the use of LaTeX2e for the preparation of your camera-ready manuscript, together with the corresponding Springer class file - llncs2e.zip contains:

- (i) llncs.cls, Springer class file;
- (ii) llncs.dem, sample input file, you can use it as a source for your own input;
- (iii) llncs.doc (actually a TeX file), the documentation of the class, with detailed instructions

on how the macro package works;

- (iv) llncs.dvi, DVI resulting out of llncs.doc.
- [Please download llncs2e.zip](#).

Checklist of items to be sent to the volume editor

Please submit the following to the volume editors (e.g., to your conference committee contact, not to the Springer editorial office):

- The final source files (Word/TeX);
- A final PDF corresponding exactly to the final sources;
- Graphics saved as separate files in tif, eps, xls, xlsx, ppt, pptx Format
- Each author full first and last name, one delegated corresponding author (to receive proofs), affiliations (institute, city and country) and email addresses
- Information about the correct representation of authors' names, where necessary.

The volume editors will check the contributions, decide upon their order in the volume, and will send the complete material on to Springer.

Electronic supplementary material

If you have supplementary material on your server that relates to your paper, please provide the volume editors with a short description and give them the relevant URL, etc. Springer will add a description of this material to the SpringerLink entry for your paper, and will create a link to your server.

Proofing Procedure

Before printing, the Proceedings must be reviewed and approved for consistency with the Proceedings Series by the IFMBE Proceedings Editor(s) and by the Conference Organizers. Each corresponding author will receive an electronic proof of their chapter via a web-based proofing tool. They will be allocated a timeframe for approving for publication. If we do not receive a reply before the deadline, we assume the chapter proof has been approved for publication.